**Recruitment Advisor (Rho Alpha)**

**Application Packet**

**2015-2016**

**\*Must be available for the following Recruitment Dates: January 25-31\***

**Purpose of a Recruitment Advisor (Rho Alpha)**

* Promote interest among Potential New Members (PNMs) during the recruitment process.
* Make every PNM feel s/he has an unbiased and caring guide throughout the recruitment process.
* Promote positive attitudes toward all sororities, fraternities, Fraternity & Sorority Council and Fraternity & Sorority Life in general through her/his own actions and attitudes.
* Promote and emphasize Fraternity and Sorority Life’s values and mission statement
* Make the recruitment experience an enjoyable and memorable experience by developing relationships between Recruitment Advisors (Rho Alphas) and PNMs through social gatherings, informational sessions, icebreakers and one-on-one counseling.
* Demystify stereotypes and myths about fraternity/sorority organizations to PNM’s.
* Understand and explain all recruitment rules, mechanics and schedules.
* Be available to PNMs to answer questions and provide guidance in one-on-one situations.
* Educate all PNMs on the benefits of being part of Fraternity & Sorority Life.
* To remain disassociated and impartial from own chapter in order to become a great ambassador for the Greek community!
* Promote the idea of Greek CommUNITY to PNM’s.

**Recruitment Advisor (Rho Alpha) Expectations**

Training:Trainings will be held on Saturday, November 21st and Monday, January 18th order to explain the role and expectations of all Recruitment Advisors (Rho Alphas) as well as practice advisor techniques and get to know one another.

Disassociation: This is the denial of any connection or involvement with one’s fraternity or sorority for a temporary period of time. All FSC Executive Officers and Recruitment Advisors (Rho Alphas) must disassociate from their organizations in order to provide a safe guide for PNMs throughout recruitment. Disassociation means keeping one’s affiliation confidential through not wearing or promoting letters, symbols or insignia, not attending organization events, such as Chapter meetings regarding recruitment or any event regarding recruitment. A complete explanation of disassociation is included in Part 2.

Recruitment Events:Recruitment Advisors (Rho Alphas) are expected to work a portion of the shifts at all recruitment events events as well as attend all recruitment days in order to assist with set up, logistics and counseling during the day and clean up.

Punctuality and Attendance: Attendance is crucial to the recruitment process, and therefore, tardiness and absences will not be tolerated. Recruitment Advisors are expected to be in attendance and on time for all events and meetings unless the EVPs of Fraternity Sorority Council or the Coordinator of Fraternity & Sorority Life has excused them. All who are selected and are unable to attend these mandatory events may be dismissed from their position if they have more than one unexcused absences or more than three tardies.

Recruitment advisor responsibilities during Formal Recruitment are and are not limited to:

* Facilitate registration/check-in process for PNMs before during formal recruitment.
* Prepare a social event for all PNMs as an opportunity to get excited and ask questions as well as get to know the other PNMs.
* Supervise a group of PNMs throughout recruitment. Retain them in the process, remind them to keep an open mind, answer questions, make it fun and serve as a leader!
* Model appropriate attitude, behavior and attire for PNMs.
* Have knowledge of and properly use recruitment terminology (i.e., not saying “rush”).

**Part 1: Application**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Year in School \_\_\_\_\_\_\_\_\_\_\_\_ Cumulative GPA \_\_\_\_\_\_\_\_\_\_\_\_ Expected Date of Graduation \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fraternity/Sorority Affiliation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Initiation \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please answer the questions honestly and to the best of your ability:

1. Why do you want to be a Recruitment Advisor (Rho Alpha)?
2. What special skills or experiences do you have that may make you a good Recruitment Advisor?
3. What do you feel is the purpose of disassociation from your chapter and how does that benefit Potential New Members?
4. What are some concerns you have about your ability to commit to the responsibilities of being a Recruitment Advisor (Rho Alpha)?

Please submit this application by **12pm on Thursday, November 5th** to *afernando2@ucmerced.edu**,* *mgasca@ucmerced.edu**, and aanguiano2@ucmerced.edu.* Your application will be reviewed, and you may be selected to interview.

All selected are required to attend an all day training session on **Saturday, November 21st (9am-4pm)** and a half day training session **(noon to 5pm)** **Monday**, **January, 18th prior** to the recruitment process. *If you are not available on these dates, you will not be considered.*

***Thank You!***

**Part 2: Expectations of Recruitment Advisors**

Please initial at the space prior to each statement to acknowledge your understanding of each requirement as listed. Then, sign and date at the bottom of the page to agree to all terms and conditions. The position of Recruitment Advisor (Rho Alpha) is a privilege and honor, and therefore, these leaders are held to high standards.

\_\_\_\_\_\_ I understand that if selected, I am expected to attend an all day training session on **Saturday, November 4th** and **November 21st** as well as other brief meetings and tabling shifts.

\_\_\_\_\_\_ I verify that my cumulative GPA is above a **2.5** and that I am in good standing with the University with all conduct related issues.

\_\_\_\_\_\_ I am prepared to **disassociate** from my organization during all “Go Greek” events and from **Thursday, January 28th through the end of the recruitment process**. This means I will not wear, identify with or promote the name, nicknames, insignia or paraphernalia of my organization in any way. I will not disclose my affiliation to any person or PNM under any circumstances between the dates listed above or give hints to any student as to which group I belong. I shall not attend Chapter meetings from the beginning of the Spring Semester up to Bid Day. I shall excuse myself from any Chapter meetings, discussions or activities concerning Recruitment. I shall set all my social media profiles to private to hide any likes, posts, albums, etc. that may disclose my affiliation.

\_\_\_\_\_\_ I will not communicate with any member of any associated fraternity or sorority about recruitment or Greek related activities during the Formal Spring Recruitment period that **begins Thursday, January 28th and lasts through Bid Day.**

\_\_\_\_\_\_ I will be able to work all recruitment events as scheduled.

\_\_\_\_\_\_ I will not make disparaging remarks about any member organization on campus and commit myself to stopping rumors or others from making similar remarks.

\_\_\_\_\_\_ I will learn facts and information about all fraternities and sororities on campus in order to provide consistent and accurate information about all fraternity/sorority organizations to students.

\_\_\_\_\_\_ I understand that formal recruitment is a new process and as we move through the process we may need to add more expectations to the role of the recruitment advisor. I feel prepared to take on additional duties as assigned that benefit the fraternity and sorority community as a whole.

\_\_\_\_\_\_ I give authorization to the Office of Student Life to verify my GPA and standing with the university.

*I agree to all of the statement above and recognize that if I violate any of these,*

*my position may be terminated.*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

 *Signature Date*